

## STEP 1: Obtain your biometric values.

If you've been to the doctor or lab within the past 6 months, you may use the biometrics obtained. Please call their office and request a copy of your results as you will need to have them readily available to move on to step 2. Be sure you obtain the results of your total cholesterol, HDL cholesterol, blood pressure, height, weight, and waist circumference. You can also participate in a free onsite health screening offered by Palm Beach County and Cigna.

## STEP 2: Complete your online health assessment.

Upon obtaining your biometrics the next step is to complete the online health assessment. The health assessment may be accessed by going to:

[www.mycigna.com](http://www.mycigna.com) .

Once you are within the health assessment you will proceed to answer all questions. It takes about 20-30 minutes to complete the health assessment. The health assessment is considered to be completed when all questions have been answered and biometrics are input correctly. The following are detailed instructions on how to input the biometrics portion of the health assessment.

### How to enter your biometric values into the health assessment.

What is your height (without shoes)?

6 feet 2 inches



Enter your height and waist circumference. (Refer to green arrows)

What is your weight (without shoes)? (Please note: Your response will be rounded to the nearest pound.)

144 pounds



What is your waist circumference? (Please note: Your response will be rounded to the nearest inch.)

29 inches



What is your blood pressure now?

110 systolic (high number)

I'm not sure

74 diastolic (low number)

I'm not sure



To enter your blood pressure correctly you will need to enter your screening value (this will be two numbers) from the onsite health screening or doctor/lab visit. (Please refer to the green arrow). **Do NOT check the box, "I'm not sure" (red arrow)**

What is your total cholesterol level? (based on a blood test)

195 mg/dl

I'm not sure



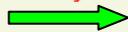
To enter your total cholesterol correctly, you will need to enter your screening value from your doctor's/lab visit or health screening event (refer to green arrow). **Do NOT check the box, "I'm not sure" (red arrow)**

What is your HDL cholesterol level? (based on a blood test) If you are unsure of the numeric value, please select a response from the drop-down list below.

**Please enter your HDL cholesterol level or select "Bad".**

50 mg/dl

Bad



To enter your HDL correctly you will need to enter your screening value (this is a number) from your onsite health screening or doctor/lab visit. Please refer to the green arrow.

**Do NOT use the drop down menu below to indicate: "good, bad, or normal." Please refer to the red arrow.**

If you enter information into both fields the system will not allow you to proceed. Only enter information into the first field.